CONTRACT #1 RFS # 317.86-036 FA # 07-17160-00

# Finance & Administration Benefits Administration

VENDOR:
Healthways HealthTrends, Inc.,
d.b.a.
Harris HealthTrends



## RECEIVED

SFP 0 9 2009

#### DEPARTMENT OF FINANCE AND ADMINISTRATION FISCAL REVIEW STATE OF TENNESSEE **DIVISION OF BENEFITS ADMINISTRATION**

William R. Snodgrass Tennessee Tower 312 Rosa L Parks Avenue. Suite 2600 Nashville, Tennessee 37243

Dave Goetz COMMISSIONER Phone: 615.741.4517 Fax: 615.253.8556

Laurie Lee **EXEXUTIVE DIRECTOR** 

#### **MEMORANDUM**

From: Brian Haile, Deputy Executive Director, Benefits Administration

Date:

September 9, 2009

RE: Amendment # 3 to the Healthways HealthTrends, Inc. Contract. Edison

Contract number 6893 (previously FA-07-17160-00)

Please find attached a Non-Competitive Amendment request to the existing contract with Healthways HealthTrends, Inc., which has been signed by Commissioner Goetz.

The modification to the contract through this amendment extends the contract with Healthways HealthTrends, Inc., to provide continuation of the State's wellness program through December 31, 2010, including registration for and health screenings, online health risk assessments, wellness coaching (high risk intervention) and program analysis. The Contractor and the State negotiated a three percent (3%) rate increase for the contract extension period (excluding the online web based Health Risk Assessment rate which remained the same as the calendar year 2009 rate). The base contract for Healthways HealthTrends, Inc. is included for review as is the proposed amendment to the document.

Thank you for your consideration of this request to amend this contract with a start date for the amendment of December 1, 2009.

# $\frac{Supplemental\ Documentation\ Required\ for}{Fiscal\ Review\ Committee}$

*Contract Number: Edison ID# 6893 (formerly 2043 or FA-07-17160)  *Original Contract Begin Date: 01.01.2007 Date: 12.31.2009  *Current Request Amendment Number: (if applicable) (if applicabl	*Con	tact Name:	Marle	ne Alvarez		*Contact Ph	one:	615.253.8	8358		
Date:   01.1.2007   Date:   12.31.2009     Current Request Amendment Number: (if applicable)   Proposed Amendment Effective Date: (if applicable)     Proposed Amendment Effective Date: (if applicable)     *Department Submitting:   Finance & Administration     *Date Submitted:   September 9, 2009     *Submitted Within Sixty (60) days:   Yes     **If not, explain:   *Contract Vendor Name:   Healthways Health Trends, Inc.     **Current Maximum Liability:   \$1,500,000.00     **Current Contract Allocation by Fiscal Year: (as Shown on Most Current Contract Summary Sheet)     FY: 2007	*Contra	ct Number:	(form	erly 2043 or		*RFS Nu	mber:	317.86-0	36		
Current Request Amendment Number: (if applicable) Proposed Amendment Effective Date: (if applicable) *Department Submitting: *Division: *Date Submitted: *Division: *Date Submitted: September 9, 2009  *Submitted Within Sixty (60) days:  *Contract Vendor Name:  *Contract Vendor Name:  *Current Maximum Liability: *Current Contract Allocation by Fiscal Year: (as Shown on Most Current Contract Summary Sheet) FY: 2007 FY: 2008 FY: 2009  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report) FY: 2007 FY: 2008 FY: 2009  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report) FY: 2007 FY: 2008 FY: 2009  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report) FY: 2007 FY: 2008 FY: 2009  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report) FY: 2007 FY: 2008 FY: 2009  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report) FY: 2007 FY: 2008 FY: 2009  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report) FY: 2007 FY: 2008 FY: 2009  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report) FY: 2007 FY: 2008 FY: 2009  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report) FY: 2007 FY: 2008 FY: 2009  *Current Total Expenditures by Fiscal Year of Contract expenditures of State Active Employee Fund, Fund Sto00. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (claims, and administrative expenses, etc.), and can only be utilized for that purpose.  Under TCA -Title S: Chapter 27-102 (a), 301 (b), and 207 (d) the State, Local Education and Local	*Original Con		01.01	.2007		1 12 31 2009			09		
Proposed Amendment Effective Date: (if applicable)  *Department Submitting:  *Division:  *Date Submitted:  *Department Submitted:  *Division:  *Date Submitted:  September 9, 2009  *Submitted Within Sixty (60) days:  If not, explain:  *Contract Vendor Name:  *Current Maximum Liability:  *Current Contract Allocation by Fiscal Year: (as Shown on Most Current Contract Summary Sheet)  FY: 2007  FY: 2008  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report)  FY: 2007  FY: 2008  FY: 2009  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report)  FY: 2007  FY: 2008  FY: 2009  FY: YTD 2010  FY:  Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation for the term of the contract. Actual member participation may vary from the original estimates during the term of each contract, and therefore funding needs may vary. Monthly funding of contract expenditures is obtained, on an as needed basis, from the State Active Employee Fund, Fund 55000. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (claims, and administrative expenses, etc.), and can only be utilized for that purpose.  Under TCA —Title 8: Chapter 27-102 (a), 301 (b), and 207 (d) the State, Local Education and Local	Current Request Amendment Nu										
*Department Submitting:  *Division:  *Date Submitted:  *Date Submitted:  *September 9, 2009  *Submitted Within Sixty (60) days:  *If not, explain:  *Contract Vendor Name:  *Current Maximum Liability:  *Current Contract Allocation by Fiscal Year:  (as Shown on Most Current Contract Summary Sheet)  FY: 2007 FY: 2008 FY: 2009 FY: 2010 FY:  *255,000.00 \$500,000.00 \$500,000.00 \$250,000.00  *Current Total Expenditures by Fiscal Year of Contract:  (attach backup documentation from STARS or FDAS report)  FY: 2007 FY: 2008 FY: 2009 FY: YTD 2010 FY:  \$112,785.95 \$249,320.09 \$250,487.13  *Contract Per Member Per Month (PMPM)  expenditures are based on estimates of annual plan member participation for the term of the contract. Actual member participation for the term of each contract. Actual member participation may vary from the original estimates during the term of each contract. Actual member participation may vary from the original estimates during the term of each contract, and therefore funding needs may vary. Monthly funding of contract expenditures is obtained, on an as needed basis, from the State Active Employee Fund, Fund 55000. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (calims, and administrative expenses, etc.), and can only be utilized for that purpose.  IF surplus funds have been carried forward, please give the reasons and provide the		Proposed A	mendn	nent Effectiv	e Date:	12.01.2000					
*Submitted Within Sixty (60) days: Yes    Finot, explain:			*Depa				lministr	ation			
*Current Contract Allocation by Fiscal Year:  (as Shown on Most Current Contract Summary Sheet)  FY: 2007 FY: 2008 FY: 2009 FY: 2010 FY: FY:  \$250,000.00 \$500,000.00 \$500,000.00 \$250,000.00  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report)  FY: 2007 FY: 2008 FY: 2009 FY: YTD 2010 FY: FY:  \$112,785.95 \$249,320.09 \$250,487.13 \$28,797.62 FY:  Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation for the term of the contract. Actual member participation may vary from the original estimates during the term of each contract Expenditures, please give the reasons and explain where surplus funds were spent:    Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation for the term of the contract. Actual member participation may vary from the original estimates during the term of each contract. Actual member participation may vary from the original estimates during the term of each contract. Actual member participation for the term of each contract. Actual member participation for the term of each contract. Actual member participation may vary from the original estimates during the term of each contract. Actual member participation peds may vary. Monthly funding of contract expenditures is obtained, on an as needed basis, from the State Active Employee Fund, Fund 55000. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (claims, and administrative expenses, etc.), and can only be utilized for that purpose.  IF surplus funds have been carried forward, please give the reasons and provide the		• .		*D	ivision:	Benefits Adm	inistrat	ion			
*Contract Vendor Name: Healthways Health Trends, Inc.  *Current Contract Allocation by Fiscal Year: (as Shown on Most Current Contract Summary Sheet)  FY: 2007 FY: 2008 FY: 2009 FY: 2010 FY: FY:  \$250,000.00 \$500,000.00 \$500,000.00 \$250,000.00  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report)  FY: 2007 FY: 2008 FY: 2009 FY: YTD 2010 FY: FY:  \$112,785.95 \$249,320.09 \$250,487.13 \$28,797.62 \$  Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation may vary from the original estimates during the term of each contract. Actual member participation may vary from the original estimates during the term of each contract. Actual member per funding needs may vary. Monthly funding of contract expenditures is obtained, on an as needed basis, from the State Active Employee Fund, Fund 55000. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (claims, and administrative expenses, etc.), and can only be utilized for that purpose.  Under TCA - Title 8: Chapter 27-102 (a), 301 (b), and 207 (d) the State, Local Education and Local				*Date Sub	mitted:	September 9	2009				
*Contract Vendor Name: Healthways Health Trends, Inc.  *Current Maximum Liability: \$1,500,000.00  *Current Contract Allocation by Fiscal Year: (as Shown on Most Current Contract Summary Sheet)  FY: 2007 FY: 2008 FY: 2009 FY: 2010 FY: FY:  \$250,000.00 \$500,000.00 \$500,000.00 \$250,000.00  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report)  FY: 2007 FY: 2008 FY: 2009 FY: YTD 2010 FY: FY:  \$112,785.95 \$249,320.09 \$250,487.13 \$28,797.62 \$  Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation for the term of the contract. Actual member participation may vary from the original estimates during the term of each contract, and therefore funding needs may vary. Monthly funding of contract expenditures is obtained, on an as needed basis, from the State Active Employee Fund, Fund 55000. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (claims, and administrative expenses, etc.), and can only be utilized for that purpose.  IF surplus funds have been carried forward, please give the reasons and provide the  Under TCA —Title 8: Chapter 27-102 (a), 301 (b), and 207 (d) the State, Local Education and Local		*Submitt	ed Wit	hin Sixty (60	)) days:	Yes					
*Current Contract Allocation by Fiscal Year: (as Shown on Most Current Contract Summary Sheet)  FY: 2007 FY: 2008 FY: 2009 FY: 2010 FY:  \$250,000.00 \$500,000.00 \$500,000.00 \$250,000.00  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report)  FY: 2007 FY: 2008 FY: 2009 FY: YTD 2010 FY: FY: \$112,785.95 \$249,320.09 \$250,487.13 \$28,797.62 \$  Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation for the term of the contract. Actual member participation may vary from the original estimates during the term of each contract, and therefore funding needs may vary. Monthly funding of contract expenditures is obtained, on an as needed basis, from the State Active Employee Fund, Fund 55000. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (claims, and administrative expenses, etc.), and can only be utilized for that purpose.  IF surplus funds have been carried forward, please give the reasons and provide the	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			If not, e	explain:		<del></del>	• •			
*Current Contract Allocation by Fiscal Year: (as Shown on Most Current Contract Summary Sheet)  FY: 2007 FY: 2008 FY: 2009 FY: 2010 FY: FY:  \$250,000.00 \$500,000.00 \$500,000.00 \$250,000.00  *Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report)  FY: 2007 FY: 2008 FY: 2009 FY: YTD 2010 FY: FY:  \$112,785.95 \$249,320.09 \$250,487.13 \$28,797.62 \$  Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation for the term of the contract. Actual member participation may vary from the original estimates during the term of each contract, and therefore funding needs may vary. Monthly funding of contract expenditures is obtained, on an as needed basis, from the State Active Employee Fund, Fund 55000. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (claims, and administrative expenses, etc.), and can only be utilized for that purpose.  IF surplus funds have been carried forward, please give the reasons and provide the			*Cont	ract Vendor	Name:	Healthways H	Healthways Health Trends, Inc.				
FY: 2007   FY: 2008   FY: 2009   FY: 2010   FY:   FY:		*Current Maximum Lial				lity: \$1,500,000.00					
FY: 2007 FY: 2008 FY: 2009 FY: 2010 FY: FY:  \$250,000.00 \$500,000.00 \$500,000.00 \$250,000.00  **Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report)  FY: 2007 FY: 2008 FY: 2009 FY: YTD 2010 FY: FY:  \$112,785.95 \$249,320.09 \$250,487.13 \$28,797.62 \$  Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation for the term of the contract. Actual member participation may vary from the original estimates during the term of each contract. Actual member participation may vary from the original estimates during the term of each contract, and therefore funding needs may vary. Monthly funding of contract expenditures is obtained, on an as needed basis, from the State Active Employee Fund, Fund 55000. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (claims, and administrative expenses, etc.), and can only be utilized for that purpose.  IF surplus funds have been carried forward, please give the reasons and provide the					arv Sh	eet)		ejes			
*Current Total Expenditures by Fiscal Year of Contract: (attach backup documentation from STARS or FDAS report)  FY: 2007 FY: 2008 FY: 2009 FY: YTD 2010 FY: FY:  \$112,785.95 \$249,320.09 \$250,487.13 \$28,797.62 \$  Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation for the term of the contract Expenditures, please give the reasons and explain where surplus funds were spent:  ### Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation for the term of the contract. Actual member participation may vary from the original estimates during the term of each contract, and therefore funding needs may vary. Monthly funding of contract expenditures is obtained, on an as needed basis, from the State Active Employee Fund, Fund 55000. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (claims, and administrative expenses, etc.), and can only be utilized for that purpose.  ##### Under TCA - Title 8: Chapter 27-102 (a), 301 (b), and 207 (d) the State, Local Education and Local									FY:		
FY: 2007 FY: 2008 FY: 2009 FY: YTD 2010 FY: FY:  \$112,785.95 \$249,320.09 \$250,487.13 \$28,797.62 \$  Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation for the term of the contract Expenditures, please give the reasons and explain where surplus funds were spent:  Contract Expenditures, please give the reasons and explain where surplus funds were spent:  Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation for the term of the contract. Actual member participation may vary from the original estimates during the term of each contract, and therefore funding needs may vary. Monthly funding of contract expenditures is obtained, on an as needed basis, from the State Active Employee Fund, Fund 55000. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (claims, and administrative expenses, etc.), and can only be utilized for that purpose.  IF surplus funds have been carried forward, please give the reasons and provide the  Under TCA – Title 8: Chapter 27-102 (a), 301 (b), and 207 (d) the State, Local Education and Local	\$250,000.00	\$500,000.00	ס	\$500,000.00		\$250,000.00					
FY: 2007 FY: 2008 FY: 2009 FY: YTD 2010 FY:  \$112,785.95 \$249,320.09 \$250,487.13 \$28,797.62 \$  Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation for the term of the contract. Actual member participation may vary from the original estimates during the term of each contract Expenditures, please give the reasons and explain where surplus funds were spent:  Which is a supply of the participation of the term of the contract. Actual member participation may vary from the original estimates during the term of each contract, and therefore funding needs may vary. Monthly funding of contract expenditures is obtained, on an as needed basis, from the State Active Employee Fund, Fund 55000. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (claims, and administrative expenses, etc.), and can only be utilized for that purpose.  IF surplus funds have been carried forward, please give the reasons and provide the  Under TCA – Title 8: Chapter 27-102 (a), 301 (b), and 207 (d) the State, Local Education and Local							. The same				
Contract Per Member Per Month (PMPM) expenditures are based on estimates of annual plan member participation for the term of the contract. Actual member participation may vary from the original estimates during the term of each contract, and therefore funding needs may vary. Monthly funding of contract expenditures is obtained, on an as needed basis, from the State Active Employee Fund, Fund 55000. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (claims, and administrative expenses, etc.), and can only be utilized for that purpose.  IF surplus funds have been carried forward, please give the reasons and provide the						<del></del>	FY:		FY:		
IF Contract Allocation has been greater than Contract Expenditures, please give the reasons and explain where surplus funds were spent:  Expenditures are based on estimates of annual plan member participation for the term of the contract. Actual member participation may vary from the original estimates during the term of each contract, and therefore funding needs may vary. Monthly funding of contract expenditures is obtained, on an as needed basis, from the State Active Employee Fund, Fund 55000. Plan fund revenues are obtained primarily from employer and employee premiums, which are annually set by the committees, and utilized for paying all health plan fund expenses (claims, and administrative expenses, etc.), and can only be utilized for that purpose.  IF surplus funds have been carried forward, please give the reasons and provide the	\$112,785.95	\$249,320.09	9	\$250,487.13	3	\$28,797.62			\$		
	Contract Expendence reasons and expendence spent:										
authority for the carry forward provision: Government insurance committees have the					and 207 (d) the State, Local Education and Local Government insurance committees have the						

# Supplemental Documentation Required for Fiscal Review Committee

			authority to enter into contracts with insurance companies, claims administrators, and other organizations for some or all of the insurance benefits or services, including actuarial and consulting advice for the purpose of administering the state sponsored basic health plans. Monthly funding of contract expenditures are obtained, on an as needed basis, from the State Active Employee Fund 55000. By approving the one year contract extensions, the insurance committees have authorized the payment of expenses from the funds for the additional one year extension. The present estimated maximum liability of the contract is changed based on the estimate of the additional one year expenses due to the contract extension. These contracts are in allotment code 317.86 that is an off-line code and does not submit carry-forward letters. The insurance funds are billed each month and they each carry a fund balance which can be found on the Comprehensive Annual Financial Report (CAFR).				
IF Contract Expenditure Allocation, please give explain how funding was overage:	the reason	s and	Not	appl	icable		
*Contract Funding Source/Amount:	State:	,	,		Federal:	,	
Interdepartmen	ntal: \$	1,500,000.00			Other:		
If "other" please define:							
Dates of All Previou Revisions: (if			Brie	f De	scription of Actions or Revisions: ( <i>i</i>	in Previous Amendments if applicable)	
March 2009 – Amendment 2				The amendment to the Employee Wellness/Health promotion program adds the required Prohibition of Illegal Immigrants section & Attachment, adds the VBP section, updates the Contractor's name, and updates the Contractor's FEIN,			
October 2007 –	Amendme	ent 1	This amendment reduces the cost to the State of the on line web based health risk assessment (HRA) and feed back at the State's option.				
Method o	of Original	Award: (if a	plicat	ble)	RFP		
Include a detailed breakdown of the actual expenditures anticipated in each year of the contract. Include specific line items, source of funding, and disposition of any excess fund. (applicable)				See attached – "Healthways HealthTrends Expenditures"			
Include a detailed savings that the deresult from this cominimum, reduction equipment costs, applicable)	epartment ontract. In on in posit	t anticipates clude, at a tions, reduc	will tion in			amount of savings is sult from this contract	

# Supplemental Documentation Required for

# Fiscal Review Committee

Include a detailed analysis, in dollars, of the cost of obtaining this service through the proposed contract as compared to other options. (if applicable)

This contract is in the third year of the term of the contract. Expenditures to date are included and projections at time anticipate expenditures of \$250,000 per fiscal year.

Healthways Health Trends Inc.
STARS Contract # FAC FA0717160 Edison Contract # 2043 6893 Edison Contract #

Payments through July 20, 2009

Fiscal Year	Expenditures
2007	112,785.95
2008	249,320.09
2009	250,487.13
YTD 2010	28,797.62
Total	641,390.79

## NON-COMPETITIVE AMENDMENT REQUEST:

**APPROVED** 

# RECEIVED

SEP 0 9 2009

Commissioner of Finance Commissioner of Finance

1) RFS#	31786 - 00007 (previously 317.86-036)								
2) Procuring Agency :	gency: Finance and Administration								
EXISTING CONTRACT INFORMATON									
3) Service Caption :									
4) Contractor :	Healthways HealthTrends, Inc.								
5) Contract #	Edison ID # 6893 (previously FA-07-17160-00)	<u>.</u>							
6) Contract Start Date :	January 1, 2007								
7) CURRENT Contract Er	nd Date: (if ALL options to extend the contract are exercised)	Dece	mber 31, 2009						
8) CURRENT Maximum C	cost: (if ALL options to extend the contract are exercised)	\$1,50	00,000						
	PROPOSED AMENDMENT INFORMATON								
9) Amendment#			#3						
10) Amendment Effective	Date: (attached explanation required if < 60 days after F&A rece	ipt)	December 1, 2009						
11) PROPOSED Contract I	End Date: (if ALL options to extend the contract are exercised)		December 31, 2010						
12) PROPOSED Maximum	Cost: (if ALL options to extend the contract are exercised)		\$1,500,000						
13) Approval Criteria : (select one)	use of Non-Competitive Negotiation is in the best	intere	st of the state						
	only one uniquely qualified service provider able t	o pro	vide the service						
14) Description of the Pro	posed Amendment Effects & Any Additional Service :	·							
	The contractor and the state negotiated a three percent (3%) rate increase for the contract extension period (excluding the online web based Health Risk Assessment rate which remained the same as the calendar year 2009 rate).								
15) Explanation of Need fo	r the Proposed Amendment :								
Continuation of the wellness program into the calendar year 2010, including registration for and health screenings, online health risk assessments, wellness coaching (high risk intervention) and program analysis.									
16) Name & Address of Contractor's Current Principal Owner(s): (not required for a TN state education institution)									
Healthways HealthTrends, Inc., 6629 West Central Avenue, Toledo, Ohio, 43617									
17) Office for Information Resources Endorsement: (required for information technology service; n/a to THDA)									
Documentation i	s 🛛 Not Applicable to this Request 🔲 Attach	ed to	this Request						
18) eHealth Initiative En	dorsement: (required for health-related professional, pharmace	utical, l	laboratory, or imaging service)						

NON-AMD123008

Documentation is 🔀 Not Applicable to this Request 🔃 Attached to this Request								
19) Department of Human Resources Endorsement : (required for state employees training service)								
Documentation is Not Applicable to this Request Attached to this Request								
20) Description of Procuring Agency Efforts to Identify Reasonable, Competitive, Procurement Alternatives :								
Benefits Administration did not attempt to secure the services from another vendor, but are exercising the term extension clause contained in Contract Section B.2. and negotiated rates favorable to the State and the Contractor for a one year extension.								
21) Justification for the Proposed Non-Competitive Amendment :								
This vendor has provided excellent service, therefore, Benefits Administration decided to negotiate rates for the extension period. The wellness program is part of the overall plan redesign for implementation in January of 2011 and this contract is planned to be let for bid in calendar year 2010.								
AGENCY HEAD SIGNATURE & DATE:  (must be signed & dated by the <u>ACTUAL</u> procuring agency head as detailed on the Signature Certification on file with OCR— signature by an authorized signatory will be accepted only in documented exigent circumstances)								
SIGNATURE & DATE MANAGEMENT 9/8/09								



## CONTRACT AMENDMENT

Agency Tr	acking #	Edison ID		С	ontract#			Amendment
3	1786-0007	68	93		FA-07-1	7160-0	00	3
(forme	erly 317.86-036)	(former	ly 2043	3)				
Contractor				Contractor Federal Employer Identification or Social Security #				on or Social
Healthway	ys HealthTrends, l	LC.		□ C- or	<b>V-</b> 62-12	216689	)	
Amendme	nt Purpose/ Effects	6						
period (ex		e negotiated a three web based Health						
Contract E	Begin Date	Contract End Date		Subrecipie	nt or Vendor	CF	DA #(s)	
January 1,		December 31, 2010		Subrec Vendor	ipient 🛚			
FY	State	Federal	Interd	epartmental	Other	•	ı	AL Contract Amount
2007			\$	250,000.00				\$250,000.00
2008	,		\$	500,000.00				\$500,000.00
2009			. \$	500,000.00				\$500,000.00
2010			\$	175,000.00				\$175,000.00
2011				\$75,000.00				\$75,000.00
TOTAL:			\$1	,500,000.00			\$	1,500,000.00
American	Recovery and Rein	vestment Act (ARR	A) Fund	ding – 🔲 Y	ES 🖂	NO		
— co	MPLETE FOR AME	NDMENTS —	Agend	cy Contact &	Telephone #			
END DATE	AMENDED?	YES NO			_			Contracting
FY	Base Contract & Prior Amendments	THIS Amendment ONLY	Tennessee Department of Finance & Administration, Benefits Administration 312 Rosa L. Parks Avenue, Suite 2600 Nashville, Tennessee 37243 615.253.8358					stration,
2007	\$250,000.00	\$0.00			fficer Approv			
2008	\$500,000.00	\$0.00	that is	not otherwise	which this obli e encumbered			
2009	\$500,000.00	\$0.00	incurred)					
2010	\$250,000.00	(\$75,000.00)						
2011	\$0.00	\$75,000.00	Speed	d Code		Accou	ınt Code	
TOTAL:	\$1,500,000.00	\$0.00		IA000001	20		78902	2000

— OCR USE —	<b>Procurement Process Summary</b> (non-competitive, FA- or ED-type only)
	The original contract (FA-07-17160-00) was procured through the RFP process.

# AMENDMENT THREE TO CONTRACT NUMBER FA-07-17160-00 (Edison # 6893)

This Contract Amendment is made and entered by and between the State of Tennessee, Department of Finance and Administration, hereinafter referred to as the "State", and Healthways HealthTrends, LLC hereinafter referred to as the "Contractor." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Contract is hereby amended as follows:

- 1. The text of Contract Section B.1. is deleted in its entirety and replaced with the following:
  - B.1. Contract Term. This Contract shall be effective for the period commencing on January 1, 2007 and ending on December 31, 2010. The State shall have no obligation for services rendered by the Contractor which are not performed within the specified period.
- 2. The text of Contract Section C.3. is deleted in its entirety and replaced with the following:
  - C.3. Payment Methodology. The Contractor shall be compensated based on the payment rates herein for units of service authorized by the State in a total amount not to exceed the Contract Maximum Liability established in Section C.1.
    - The Contractor's compensation shall be contingent upon the satisfactory completion of units, milestones, or increments of service defined in Section A.
    - b. The Contractor shall be compensated for said units, milestones, or increments of service based upon the following payment rates:
      - (1) For service performed from January 1, 2007, through December 31, 2010, the following rates shall apply:

SERVICE	2007 CY rate	2008 CY rate	2009 CY rate	2010 CY rate
A. Health Risk Assessments (H	IRA):			
Option 1:  On Line Web Based Health Risk Assessment (HRA) and Feed Back at State's option (See Note). Employee only	Total Annual	Total Annual	Total Annual	Total Annual
	\$32,625.00	\$30,634.00	\$29,564.00	\$29,564.00
Home mailed HRA (2-3 weeks prior to the screening date)     Contractor to complete biometric measures at the screening     Comprehensive home mailed HRA results packet	\$9.00	\$9.00	\$9.00	\$9.31
	per employee	per employee	per employee	per employee
	participant*	participant*	participant*	participant*
Option 3: Home mail which include:  Home mailed HRA with self reported Biometrics Prepaid mailing envelope for HRA to be returned to the Contractor Home mailed HRA results packet	\$10.75	\$10.75	\$10.75	\$11.13
	per employee	per employee	per employee	per employee
	participant*	participant*	participant*	participant*

SERVICE	2007 CY rate	2008 CY rate	2009 CY rate	2010 CY rate
B. On Site Screenings:  Option 1: Onsite Screenings which include:  Pre-registration, and appointment confirmation Biometric measures with Cholesteck finger stick Hard copy feedback (counseling) for Biometric measures (PSA measures home-mailed).	\$69.37	\$69.37	\$69.37	\$71.80
	per	per	per	per
	employee	employee	employee	employee
	participant*	participant*	participant*	participant*
Option 2: Onsite Screenings which include:	\$67.39	\$67.39	\$67.39	\$69.75
	per	per	per	per
	employee	employee	employee	employee
	participant*	participant*	participant*	participant*

C. High Risk Intervention:				
Telephonic To include invitation to the program A minimum of 6 intervention calls	\$110.50	\$110.50	\$110.50	\$114.37
	per	per	per	per
	employee	employee	employee	employee
	participant*	participant*	participant*	participant*
Targeted Mailing To provide health information on a relevant risk factor with an invitation to contact the toll free number for additional information.	\$5.70	\$5.70	\$5.70	\$5.90
	per employee	per employee	per employee	per employee
	participant*	participant*	participant*	participant*
D. Toll Free Telephone Access: To provide employees and participants with consultation/intervention/and screening registration	\$0.04	\$0.04	\$0.04	\$0.04
	per	per	per	per
	employee**/	employee**/	employee**/	employee**/
	month	month	month	month
E. Program Management and Administration	\$0.00	\$0.00	\$0.00	\$0.00
	per	per	per	per
	employee**/	employee**/	employee**/	employee**/
	month	month	month	month
F. Optional Procedures:     PSA Test – paid by participant	\$22.00	\$22.00	\$22.00	\$22.77
	(venipuncture);	(venipuncture);	(venipuncture);	(venipuncture);
	\$23.00	\$23.00	\$23.00	\$23.00
	(fingerstick) per	(fingerstick) per	(fingerstick) per	(fingerstick) per
	employee	employee	employee	employee
	participant*	participant*	participant*	participant*

SERVICE	2007 CY rate	2008 CY rate	2009 CY rate	
Osteoporosis (bone density test)- paid by participant	\$30.00	\$30.00	\$30.00	\$30.00
	per employee	per employee	per employee	per employee
	participant*	participant*	participant*	participant*

- \* Employee Participant refers to an insurance-eligible State employee who voluntarily participates in one of the services delivered through the program (as listed above).
- \*\* Eligible Employee (employee) refers to an insurance-eligible State employee, who: 1) is regularly scheduled to work not less than thirty (30) hours per week; or 2) is a seasonal or part-time employee with 24 months of service, and is certified by an appointing authority to work at least 1,450 hours per fiscal year.

**NOTE:** The Contractor agrees that spouses of employees shall be eligible for participation in any of the three options for Item A above (Health Risk Assessments). The Contractor further agrees that it will NOT invoice the State for spousal participation, but will charge the spouse directly, by whatever means it deems appropriate, the same amount it would charge to the State for such service (as detailed above). Spouses are not eligible to participate in High Risk Interventions. Dependents of employees, other than spouses, are not eligible for participation in HRA screenings and High Risk Interventions.

During contract negotiations with the successful vendor, or after the contract has been executed, the State may choose not to implement those services defined under Section A.1.5 Internet-based Health Risk Assessment (HRA) of the Pro forma Contract as part of the State Wellness Health Promotion Program.

The Contractor shall submit monthly invoices, in form and substance acceptable to the State with all of the necessary supporting documentation, prior to any payment. Such invoices shall be submitted for completed units of service or project milestones for the amount stipulated.

(2) For service performed from January 1, 2011, through December 31, 2011, the Contractor shall be compensated based upon the payment rates in Section C.3.b.(1) above but adjusted by the percentage increase, if any, between the Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, ALL ITEMS expenditure category, not seasonally adjusted, index base period: 1982-84=100) published by the United States Department of Labor, Bureau of Labor Statistics in December 2010 and that figure published in the same month, 12-months prior, up to a maximum of three and one-half percent (3.5%).

The revisions set forth herein shall be effective December 1, 2009. All other terms and conditions not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF:

# HEALTHWAYS HEALTHTRENDS, LLC CONTRACTOR SIGNATURE DATE PRINTED NAME AND TITLE OF CONTRACTOR SIGNATORY (above)

#### **DEPARTMENT OF FINANCE AND ADMINISTRATION:**

M. D. GOETZ, JR., COMMISSIONER

DATE



#### CONTRACT AMENDMENT

Agency	Tracking #	Edison ID Amendment						
31	786-00007 (fo	rmerly 317.86-036)		6893	(formerly 2	043)	. •	2
Contract	tor			Contractor Fe	deral Employ	ver ide	ntification or S	ocial Security
Healthwa	ays HealthTrends, LLC		·		<b>V-</b> 62 − 12			ooiai oodaiity
Amendm	nent Purpose/ Effects		<u></u> L					-
The ame	ndment to the Employee ant, adds the VBP sectio	Wellness/Health promot n, updates the Contractor	ion progra r's name,	am adds the rec and updates th	quired Prohibite Contractor's	tion of	lliegal Immigran	ts section &
Contract Begin Date Contract End Date				Subrecipient			CFDA #(s)	· ·
January	1, 2007	December 31, 2009		l	lent 🛭 Ver	ndor		
FY	State	Federal	Interd	lepartmental	Oth		TOTAL C	ontract Amoun
2007				\$250,000.00		<u> </u>	TOTAL	\$250,000.0
2008			<u> </u>	\$500,000.00				\$500,000.0
2009				\$500,000.00				\$500,000.0
2010			·.	\$250,000.00				\$250,000.00
							-	
TOTAL:	,			1,500,000.00			***************************************	\$1,500,000.00
	- COMPLETE FOR AM	ENDMENTS —	Δαοροι	/ Contact & Te	ionhana #			
END DAT	E AMENDED? Y	ES NO	l				ilaa Mannan	
P1/	Base Contract &	THIS Amendment	Marlene Alvarez – Procurement & Contracting Manager 312 Rosa L Parks Avenue, Suite 2600					
FY .	Prior Amendments	ONLY	nt Nashville, Tennessee 37243 615.253.8358					
2007	\$250,000.00	\$0.00	Agency	Budget Office	er Approval (t	there is	s a balance in the	e appropriation
2008	\$500,000.00	\$0.00	from wh	ich this obligati ered to pay obl	on is required	to be a	paid that is not o	therwise
2009	\$500,000.00	\$0.00	K	//	^	,	·	•
2010	\$250,000.00	\$0.00		Mo_	My		•	
			Speed (	Code		Acco	ount Code	· · · · · · · · · · · · · · · · · · ·
TOTAL:	\$1,500,000.00	\$0.00		IA0000012	0 .		789020	00
	OCR USE		Procure	ment Process	Summary (no	on-com	npetitive, FA- or	ED-type only)
	.~.		The original	ginal contract			was procured	•
	1/11 N a	#//	RFP pro	Juess.				
4	VVI VIII							
<b>□</b> 2 ∧	Sautall		٠					•
	N Secured D	ogument	•	,				
#	6893-FA071716	50-02				,	·	
7T						•		
		,						

# AMENDMENT TWO TO CONTRACT ID 2043

This Contract Amendment is made and entered by and between the State of Tennessee, Department of Finance and Administration, hereinafter referred to as the "State" and Healthways HealthTrends, Inc., d.b.a. Harris HealthTrends, hereinafter referred to as the "Contractor." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Contract is hereby amended as follows:

- 1. The following provision is added as Contract Section D.20.:
  - D.20. Prohibition of Illegal Immigrants. The requirements of Public Acts of 2006, Chapter Number 878, of the state of Tennessee, addressing the use of illegal immigrants in the performance of any Contract to supply goods or services to the state of Tennessee, shall be a material provision of this Contract, a breach of which shall be grounds for monetary and other penalties, up to and including termination of this Contract.
    - a. The Contractor hereby attests, certifies, warrants, and assures that the Contractor shall not knowingly utilize the services of an illegal immigrant in the performance of this Contract and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant in the performance of this Contract. The Contractor shall reaffirm this attestation, in writing, by submitting to the State a completed and signed copy of the document at Attachment A, hereto, semi-annually during the period of this Contract. Such attestations shall be maintained by the Contractor and made available to state officials upon request.
    - b. Prior to the use of any subcontractor in the performance of this Contract, and semiannually thereafter, during the period of this Contract, the Contractor shall obtain
      and retain a current, written attestation that the subcontractor shall not knowingly
      utilize the services of an illegal immigrant to perform work relative to this Contract
      and shall not knowingly utilize the services of any subcontractor who will utilize the
      services of an illegal immigrant to perform work relative to this Contract.
      Attestations obtained from such subcontractors shall be maintained by the
      Contractor and made available to state officials upon request.
    - c. The Contractor shall maintain records for all personnel used in the performance of this Contract. Said records shall be subject to review and random inspection at any reasonable time upon reasonable notice by the State.
    - d. The Contractor understands and agrees that failure to comply with this section will be subject to the sanctions of Public Chapter 878 of 2006 for acts or omissions occurring after its effective date. This law requires the Commissioner of Finance and Administration to prohibit a contractor from contracting with, or submitting an offer, proposal, or bid to contract with the State of Tennessee to supply goods or services for a period of one year after a contractor is discovered to have knowingly used the services of illegal immigrants during the performance of this Contract.
    - e. For purposes of this Contract, "illegal immigrant" shall be defined as any person who is not either a United States citizen, a Lawful Permanent Resident, or a person whose physical presence in the United States is authorized or allowed by the federal Department of Homeland Security and who, under federal immigration laws and/or regulations, is authorized to be employed in the U.S. or is otherwise authorized to provide services under the Contract.
- 2. The following provision is added as Contract Section E.11.:
  - E.11. Voluntary Buyout Program. The Contractor acknowledges and understands that, for a period of two years beginning August 16, 2008, restrictions are imposed on former state employees who received a State of Tennessee Voluntary Buyout Program (VBP) severance payment with regard to contracts with state agencies that participated in the VBP.

- a. The State will not contract with either a former state employee who received a VBP severance payment or an entity in which a former state employee who received a VBP severance payment or the spouse of such an individual holds a controlling financial interest.
- b. The State may contract with an entity with which a former state employee who received a VBP severance payment is an employee or an independent contractor. Notwithstanding the foregoing, the Contractor understands and agrees that there may be unique business circumstances under which a return to work by a former state employee who received a VBP severance payment as an employee or an independent contractor of a State contractor would not be appropriate, and in such cases the State may refuse Contractor personnel. Inasmuch, it shall be the responsibility of the State to review Contractor personnel to identify any such issues.
- c. With reference to either subsection a. or b. above, a contractor may submit a written request for a waiver of the VBP restrictions regarding a former state employee and a contract with a state agency that participated in the VBP. Any such request must be submitted to the State in the form of the VBP Contracting Restriction Walver Request format available from the State and the Internet at:

  www.state.tn.us/finance/rds/ocr/waiver.html. The determination on such a request shall be at the sole discretion of the head of the state agency that is a Party to this Contract, the Commissioner of Finance and Administration, and the Commissioner of Human Resources.
- 3. The following is added as Contract Section E.12.:
  - E.12. <u>Contractor Name</u>. All references to "Healthways HealthTrends, Inc., d.b.a. Harris HealthTrends" shall be deleted and replaced with "Healthways HealthTrends, LLC."
- 4. The following is added as Contract Section E.13.:

IN WITNESS WHEREOF.

- E.13. Federal Employer Identification Number. All references to FEIN, "34-1561851" shall be deleted and replaced with FEIN, "62-1216689."
- 5. Contract Attachment A attached hereto is added as a new Contract Attachment.

The revisions set forth herein shall be effective April 1, 2009. All other terms and conditions not expressly amended herein shall remain in full force and effect.

HEALTHWAYS HEALTHTRENDS, LLC:

\$\int \frac{1}{4} \frac

M.D. Gott, J. 4-1-09

M.D. GOETZ, JR., COMMISSIONER COMMISSIONER DATE

APPROVED:		٠
COMMISSIONER OF FINANCE & ADMINISTRATION	DATE	<del></del>
COMPTROLLER OF THE TREASURY	DATE	

## ATTESTATION RE PERSONNEL USED IN CONTRACT PERFORMANCE

SUBJECT CONTRACT NUMBER:	FA-07-17160-00 (Edison Contract ID# 2043)
CONTRACTOR LEGAL ENTITY NAME:	Healthways HealthTrends, LLC
FEDERAL EMPLOYER IDENTIFICATION NUMBER: (or Social Security Number)	62–1216689

The Contractor, identified above, does hereby attest, certify, warrant, and assure that the Contractor shall not knowingly utilize the services of an illegal immigrant in the performance of this Contract and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant in the performance of this Contract.

	, , , ,	, ,		
つかいて	DA.	TOD	CICH	ATURE
SONI	KAI	JIUR	SIGN	AIURE
,				—

NOTICE: This attestation MUST be signed by an individual empowered to contractually bind the Contractor. If said individual is not the chief executive or president, this document shall attach evidence showing the individual's authority to contractually bind the Contractor.

John H. Harris III Christ Wellness Office; Sanson Vice hesident

PRINTED NAME AND TITLE OF SIGNATORY

3-79-09

- DATE OF ATTESTATION

MW 3178	36 -0000	7 C O	N F	RACT	SU	MMAR	Ys	HEET	Edik #	2043
RFS#	The state of the s					Contract #				
State Agen	317.86-036 State Agency				State Agenc	V Bivisis	FA-07-171	60- <i>(</i>	COSTA TOTAL DESANT	
VOID	Finance & Administration					s states agents		rance Admii	nistration	
Contractor	. ,	A STATE OF A STATE OF THE STATE					)#(FEIN	or SSN)		
e e e e e e	Health	ways Heal	thTrer	<u>ıds, Inc.                                    </u>	Contraction	C- or 2	∨-	3	4-1561851	
Service Des										
Employe	e Welli	ness/Heal	th Pro	motion pr	ogram					
		Date			The state of the s	SUBRECIPIE	ENT or VE	NDOR?	CFD/	# 25 10 10 10 10 10 10 10 10 10 10 10 10 10
	1. 1, 200	D7   TRUE		ec. 31, 200	)9	V	endor	Carrier account that the same	and the same and t	
K2		STARS as re	the first reportation to the bed by a			Contracto				
L		Cost Ce	•	Object (	ode .			W-9 is on file g Grant Code		
317.8	`	84		. 892			is suriously	enerial in resources	wwentening Se	naligur Code
L						55		PERSONAL PROTESTION OF THE BALLS PROTESTING COMM	The state of the s	
2007	<u>.</u>	late	OCR	POPULASI	s juntero	departmental \$250,000		Other	TOTALCon	tract Amount \$250,000
2008				ተ ማ ፣ ኃርነርን		500,000				500,000
2009			υl	T 3 1 2007		500,000				500,000
2010			T0-/	CCOUNT	\$	250,000		-		250,000
TOTAL:					er newsel	\$1,500,000			•	\$1,500,000
—(co	MPLETE	OR AMENDI	MENTS	NLY —	State	Agency Fiscal (	Contact &	Telephone #		
	Base 0	Contract &	PHT	Amendment	John	Anderson, I	nsurano	ce Administ	ration	and the second
FY		nendments		ONLY		loor, Tennes	ssee To	wer		
FY: 2007		<b>#250.000</b>			ACMATECIA SOCIONARIO MARIO	41-8642				
		\$250,000		· · · · · · · · · · · · · · · · · · ·	State	Agency Budget	Officer A	pproval		
FY: 2008		500,000					/	$\wedge$		
FY: 2009		500,000				PXI C				
FY: 2010		250,000			<b>F</b> undir	ng Certification	(certificatio	n; required by T	C.A., § 9-4-51118	that there is
					🚜 a balanc	se in the appropria t is not otherwise	ition from v	hich the obligate	d'expenditure is	required to be
	\$1500	0.000			20 9 20 1 20 1 20 1 30 1 30 1 30 1 30 1 30 1				( )	viji.
TOTAL	18 /	-\$ <del>250,</del> 000			1			S.		4 A
End Date:		31, 2009	Doo	24 0000				1.1.		
		COTA DOTAL CONTROL OF THE COMME	Dec	. 31, 2009						* ii
Contractor 0		[		1		_			===	
	American	∐ Disabl	_	Hispanic	Ļ	_ Small Busine		بأبيت	minority/disa	dvantaged
Asian Contractor S	alaava:	Femal	e	Native Ame	rican _	OTHER mind	ority/disac	dvantaged—	(7)	and the second of the second o
RFP	elections	Metrioa								
	0 4141	81		<del></del>		egotiation			ive Competitiv	re Method
Procurement	Charles and the second	ve Negotiatio	n	Gove	ernment			Other		
A STOCK CHICKLE		-cummary.	-: F(C)		201520543055731		v: 40% (0.00)			
			الوالم الاستفادة المعالم المعا وعلى يصورهم من المعالم		V					
							, ]			
					California (Sec.			<del></del>		
			عليان المراكب	E Address of Address						•
			A Section of the Park Park							

#### AMENDMENT ONE TO CONTRACT NUMBER FA-07-17160-00

This Contract Amendment is made and entered by and between the State of Tennessee, Department of Finance and Administration, hereinafter referred to as the "State", and Healthways HealthTrends, Inc., d.b.a. Harris HealthTrends, hereinafter referred to as the "Contractor." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Contract is hereby amended as follows:

- 1. The text of Contract Section C.3. is deleted in its entirety and replaced with the following:
  - C.3. <u>Payment Methodology</u>. The Contractor shall be compensated based on the payment rates herein for units of service authorized by the State in a total amount not to exceed the Contract Maximum Liability established in Section C.1.
    - a. The Contractor's compensation shall be contingent upon the satisfactory completion of units, milestones, or increments of service defined in Section A.
    - b. The Contractor shall be compensated for said units, milestones, or increments of service based upon the following payment rates:
      - (1) For service performed from January 1, 2007, through December 31, 2009, the following rates shall apply:

SERVICE	2007 CY rate	2008 CY rate	2009 CY rate
A. Health Risk Assessments (HRA):	Longer while a six departed stress to	**************************************	
<ul> <li>Option 1:</li> <li>On Line Web Based Health Risk Assessment (HRA) and Feed Back at State's option (See Note). Employee only</li> </ul>	Total Annual \$32,625.00	Total Annual \$30,634.00	Total Annual \$29,564.00
Option 2  Home mailed HRA (2-3 weeks prior to the screening date)  Contractor to complete biometric measures at the screening  Comprehensive home mailed HRA results packet	\$9.00	\$9.00	\$9.00
	per	per	per
	employee	employee	employee
	participant*	participant*	participant*
<ul> <li>Option 3: Home mail which include:</li> <li>Home mailed HRA with self reported Biometrics</li> <li>Prepaid mailing envelope for HRA to be returned to the Contractor</li> <li>Home mailed HRA results packet</li> </ul>	\$10.75	\$10.75	\$10.75
	per	per	per
	employee	employee	employee
	participant*	participant*	participant*
B. On Site Screenings:			
<ul> <li>Option 1: Onsite Screenings which include:</li> <li>Pre-registration, and appointment confirmation</li> <li>Biometric measures with Cholesteck finger stick</li> <li>Hard copy feedback (counseling) for Biometric measures (PSA measures home-mailed).</li> </ul>	\$69.37	\$69.37	\$69.37
	per	per	per
	employee	employee	employee
	participant*	participant*	participant*
<ul> <li>Option 2: Onsite Screenings which include:</li> <li>Pre-registration, and appointment confirmation</li> <li>Biometric measures with venipuncture</li> <li>Hard copy feedback (counseling) for biometric measure</li> </ul>	\$67.39	\$67.39	\$67.39
	per	per	per
	employee	employee	employee
	participant*	participant*	participant*

SERVICE	2007 CY rate	2008 CY rate	2009 CY rate
C. High Risk Intervention:		**************************************	<u></u>
Telephonic To include invitation to the program A minimum of 6 intervention calls	\$110.50	\$110.50	\$110.50
	per	per	per
	employee	employee	employee
	participant*	participant*	participant*
Targeted Mailing     To provide health information on a relevant risk factor with an invitation to contact the toll free number for additional information.	\$5.70	\$5.70	\$5.70
	per employee	per employee	per employee
	participant*	participant*	participant*
D. Toll Free Telephone Access:     To provide employees and participants with consultation/intervention/and screening registration	\$0.04	\$0.04	\$0.04
	per	per	per
	employee**/	employee**/	employee**/
	month	month	month
E. Program Management and Administration	\$0.00	\$0.00	\$0.00
	per	per	per
	employee**/	employee**/	employee**/
	month	month	month
F. Optional Procedures:	\$22.00	\$22.00	\$22.00
PSA Test – paid by participant	\$23.00 (fingerstick) per employee participant*	\$23.00 (fingerstick) per employee participant*	(venipuncture); \$23.00 (fingerstick) per employee participant*
Osteoporosis (bone density test)- paid by participant	\$30.00	\$30.00	\$30.00
	per employee	per employee	per employee
	participant*	participant*	participant*

<sup>\*</sup> Employee Participant refers to an insurance-eligible State employee who voluntarily participates in one of the services delivered through the program (as listed above).

**NOTE:** The Contractor agrees that spouses of employees shall be eligible for participation in any of the three options for Item A above (Health Risk Assessments). The Contractor further agrees that it will NOT invoice the State for spousal participation, but will charge the spouse directly, by whatever means it deems appropriate, the same amount it would charge to the State for such service (as detailed above). Spouses are not eligible to participate in High Risk Interventions. Dependents of employees, other than spouses, are not eligible for participation in HRA screenings and High Risk Interventions.

During contract negotiations with the successful vendor, or after the contract has been executed, the State may choose not to implement those services defined under Section A.1.5 Internet-based Health Risk Assessment (HRA) of the Pro forma Contract as part of the State Wellness Health Promotion Program.

The Contractor shall submit monthly invoices, in form and substance acceptable to the State with all of the necessary supporting documentation, prior to any payment. Such invoices shall be submitted for completed units of service or project milestones for the amount stipulated.

(2) For service performed from January 1, 2010, through December 31, 2010, the Contractor shall be compensated based upon the payment rates in Section C.3.b.(1) above but adjusted by the percentage increase, if any, between the Consumer Price

<sup>\*\*</sup> Eligible Employee (employee) refers to an insurance-eligible State employee, who: 1) is regularly scheduled to work not less than thirty (30) hours per week; or 2) is a seasonal or part-time employee with 24 months of service, and is certified by an appointing authority to work at least 1,450 hours per fiscal year.

Index for All Urban Consumers (CPI-U): U.S. city average, ALL ITEMS expenditure category, not seasonally adjusted, index base period: 1982-84=100) published by the United States Department of Labor, Bureau of Labor Statistics in December 2009 and that figure published in the same month, 12-months prior, up to a maximum of three and one-half percent (3.5%).

(3) For service performed from January 1, 2011, through December 31, 2011, the Contractor shall be compensated based upon the payment rates in Section C.3.b.(2) above but adjusted by the percentage increase, if any, between the Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, ALL ITEMS expenditure category, not seasonally adjusted, index base period: 1982-84=100) published by the United States Department of Labor, Bureau of Labor Statistics in December 2010 and that figure published in the same month, 12-months prior, up to a maximum of three and one-half percent (3.5%).

The revisions set forth herein shall be effective September 1, 2007. All other terms and conditions not expressly amended herein shall remain in full force and effect.

#### IN WITNESS WHEREOF:

HEALTHWAYS HEALTHTRENDS, INC., d.b.a. HARRIS	HEALTHTRENDS
Buh Que.	9-21-07
CONTRACTOR SIGNATURE	DATE
•	
Ben R Leedle VR. Pr	sident ann CEO
PRINTED NAME AND TITLE OF CONTRACTOR SIGNA	TORY
DEPARTMENT OF FINANCE AND ADMINISTRATION:	
	•
	·
M.D. Soets L	10-4-07
M. D. GOETZ, JR. COMMISSIONER	DATE
	57.7.2
APPROVED:	
1/1 × 6 + 1/2 = 0 6 2007	
Max Root // OCT 26 2007	
M. D. GOETZ, UR. DOMMISSIONER	DATE
DEPARTMENT OF FINANCE AND ADMINISTRATION	DATE
Man La Morgania	
Little Colored	10/25/07
JOHN G. MORGAN, COMPTROLLER OF THE TREASU	
THE TREASON	DATE

<u> </u>		· · · · · · · · · · · · · · · · · · ·					
en ar handa og the view gogstepper være blikkling fog som her sæmen	CONT		SUMMA		A E E T		(M)
RFS#	317.86-036		Contract		<u>(1)</u>		
State Agency	317.80-036		State Age	<u> </u>	00		
	nce & Administ	ration		Insu	rance Admir		
Contractor Name	<u> </u>				or SSN)		
	vays HealthTre	ends, Inc.	C- c	or 🛛 V-	3	4-1561851	
Service Description							
<b>Employee Welln</b>	ess/Health Pro	omotion prog	ıram <sub>.</sub>				
Contract Begin F			SUBREC		NDOR?	CFDA#	
Jan. 1, 200		Dec. 31, 2009		Vendor			
Mark, if Statement is:					wo: ei-		
Contractor is on S  Allotment Code			ı —			in Accounts as a Funding Subg	-
	······································			1, order	e <sub>li</sub> carariu-coode-	**************************************	<u>pranticos.</u>
317.86	84	892	. 55		Company Service Company Company Company Service Company Compan		e sant eni sittamana mant
FY St	ate WAR	Federal HU		And the second second second second	Other	TOTAL Contra	ict Amou <b>\$2</b> 50,0
2007	1200	3 0 2007	\$250,0 500,0				<del>φ230,0</del> 500,0
2009	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	5 6 7.667	500,0				500,0
2010	TOAC	COUNTS	250,0				250,0
TOTAL:	Lety Commission of the second state of the sec	TEMPORE REPORTED IN CONTRACTOR OF THE PROPERTY	\$1,500,0	00		\$1	,500,0
— COMPLETE E	OR AMENDMENTS	SONLY.	State Agency Fis	cal Contact	& Telephone #		
PROFILE TO SERVICE STATES			John Anderso	AND DESCRIPTION OF THE PARTY OF		tration	
	ontract & <u>THI</u> nendments	<u>IS</u> Amendment ONLY	13 <sup>th</sup> Floor, Ter	inessee To	ower		
			615-741-8642				
FY:			State Agency Bu	lget Officer	Approval		
FY:			$\bigcap A$	1:2/1			
FY:				///h			
FY:			Funding Certifica	ntion (certificat	ion; required by [	GA \$9.4-5113	th <b>ar-i</b> here
			a balance in the app paid that is not other	ropriation from	which the obligat	ed expenditure is re	equired to
			pais mans monorille	3C GNOGHTDE	conto pay obligat		
AND THE STREET STREET STREET			·				1 2
TOTAL:				•			and the same of
End Date:				,			in second
Contractor Ownership	3					1	
African American	Disabled	Hispanic	Small B	usiness	⊠ NC	T minority/disad	lvantage
Asian	Female	Native Ameri	can OTHER	minority/disa	advantaged—		
Contractor Selection							
RFP	•	Comp	etitive Negotiation	I	Alterna	ative Competitive	∍ Metho
Non-Competiti	ive Negotiation	<del></del>	nment		Other		
Procurement Process							
1 00			•	•		•	
i in a second				*			
f Internal	and the second of the second o		·				
	•						

# CONTRACT BETWEEN THE STATE OF TENNESSEE, STATE INSURANCE COMMITTEE

#### AND

#### HEALTHWAYS HEALTHTRENDS, INC., d.b.a. HARRIS HEALTHTRENDS

This Contract, by and between the State of Tennessee, State Insurance Committee, hereinafter referred to as the "State" and Healthways HealthTrends, Inc., d.b.a. Harris HealthTrends, hereinafter referred to as the "Contractor," is for the provision of a statewide Employee Wellness/Health Promotion program, as further defined in the "SCOPE OF SERVICES."

The Contractor is a for profit corporation. The Contractor's address is:

Healthways HealthTrends, Inc., d.b.a. Harris HealthTrends 6629 W. Central Avenue Toledo, OH 43617

The Contractor's place of incorporation or organization is Ohio.

The Contractor's Federal Employee Tax Identification Number is **34-1561851**.

#### A SCOPE OF SERVICES

#### A.1 SCOPE OF SERVICES: CONTRACTOR

The Contractor shall assist in the delivery of a State-sponsored Employee Wellness/Health Promotion program to eligible State employees, hereinafter referred to as *Eligible Employees*, and their *Spouses*, who elect to participate in the Wellness/Health Promotion Program, in accordance with this contract.

For the purpose of this contract, the following eligibility definitions shall apply:

- *Employee Participant* refers to an insurance-eligible State employee who voluntarily participates in one of the services delivered through the program, as herein described.
- Eligible Employee (employee) refers to an insurance-eligible State employee, who: 1) is regularly scheduled to work not less than thirty (30) hours per week; or 2) is a seasonal or part-time employee with 24 months of service, and is certified by an appointing authority to work at least 1,450 hours per fiscal year.
- Spouse refers to the spouse of an insurance-eligible State employee. Spouses are eligible to participate in HRA screenings, but are responsible for the cost of delivery of the service. The Contractor shall collect payment directly from spouses. Spouses are not eligible to participate in High Risk Interventions.

NOTE: Other dependents of employees are not eligible for participation in Health Risk Assessment screenings and High Risk Interventions.

More specifically, the Contractor shall deliver an Employee Wellness Program that shall consist of an annual work program – to be determined by the State and the Contractor – that outlines the type, quantity, and estimated cost of services. The Wellness Program shall consist of the following components:

- A.1.1 **Account Management:** The Contractor shall assign an individual with previous wellness program experience, as Account Executive, and primary point of contact to the State. The Account Executive's responsibilities shall include, but are not limited to, the following:
  - · program implementation;
  - day to day management of the Contractor's activities to meet its obligations under this contract;
  - general support of all components of the Employee Wellness Program;
  - · reporting of program successes, problems, and results to the State; and
  - responding to requests from the State.

- A.1.2 Customer Service/Toll Free Health Information Line: The Contractor shall provide a toll free health information phone line, for use by State members. This information line will provide access to qualified health educators, through whom the following services (at a minimum) will be available: dissemination of health information, referrals to appropriate resources, Health Risk Assessments (HRAs), screening registration, assistance with HRA completion and interpretation, and high risk interventions.
- A.1.3 **Management Information System:** The Contractor shall maintain a Management Information System, for the management of program participant registration and tracking of participants.
  - A.1.3.1 Utilizing its Management Information System, and the eligibility data file(s) to be provided by the State, the Contractor shall confirm participant eligibility for program services.

#### A.1.4 Onsite Health Screenings

- A.1.4.1 The Contractor shall deliver statewide, 30-40 onsite Health Screenings annually. Screenings shall include the following components:
  - a. Measures of Lipid profile (total cholesterol, HDL, LDL triglycerides and glucose) either by venipuncture or Cholesteck methods, blood pressure, height, weight and onsite counseling.
  - b. Health Risk Assessments (HRAs) shall be mailed directly to enrolled participants' homes no later than two (2) weeks prior to the screening date.
  - c. Optional PSA and Osteoporosis screenings, which shall be available at a reduced rate. Employees choosing these screenings will be required to pay 100% of the cost of these services at the time of the screening.

#### A.1.5 Internet-based Health Risk Assessment (HRA)

- A.1.5.1 The Contractor shall provide access to a secure internet-based online health promotion and wellness platform that provides/includes each of the following:
  - a) Health Risk Assessment (HRA), as described and required under Section A.1.6.1, with individualized comprehensive reports to participating employees;
  - b) the State of Tennessee Wellness Program logo and a link to the State's Wellness Program website;
  - c) Co-branding with applicable State health promotion and wellness program information; and
  - d) Referral to phone based High Risk Life Style Intervention Program as necessary.
  - e) For HRAs completed online by a participant, feedback shall be made available online as well: and
  - f) Provide confidential individual feedback to all participants who complete the HRA, to be transmitted by a secure (password protected) internet connection.
- A.1.5.2 The Contractor shall provide marketing assistance to help promote the online platform and to maximize participation.

#### A.1.6 Health Risk Assessment (HRA) tool

- A.1.6.1 The Contractor shall provide a single, consistent Health Risk Assessment (HRA) tool that meets each of the following requirements:
  - a. The HRA is available to all State employees who wish to participate (limited to once per year), by home mail delivery or at onsite health screening locations
  - b. The HRA shall measure, at a minimum, the following lifestyle identifiers:
    - Weight Management
    - Nutrition
    - Blood Pressure
    - Exercise
    - Stress
    - Cholesterol
    - Tobacco use
    - PSA and Osteoporosis values
  - c. For on-site HRA administration, the Contractor's responsibilities shall include:
    - Participant registration, notification and HRA delivery;

- Participant and site coordinator satisfaction surveys;
- HRA assessment:
- Biometric measures, to include:
  - a. Total Cholesterol, HDL, and LDL;
  - b. Glucose;
  - c. Triglyceride, and
  - d. PSA and osteoporosis (optional tests, with cost borne by the participants)
- A.1.6.2 Feedback shall be provided to participants in the following methods:
  - a. Counseling feedback on-site: Screening and biometric measures and
  - b. Written and mailed to participants' home addresses: HRA feedback and PSA measures.

The State's cost to be charged by the Contractor – as determined by the distribution option selected – shall be according to the rate schedule contained in Section C.3.

- A.1.6.3 The Contractor's responsibilities for Home Mailed HRA administration shall consist of the following components/services:
  - a. Home-mailed HRA assessment with prepaid return mailer; and
  - b. HRA feedback packet, distributed by mailing to participants' home addresses.
- A.1.6.4 The Contractor shall evaluate the results of all screenings and HRAs and provide to the State semiannual reports of participants' health risks.

#### A.1.7 High Risk Lifestyle Intervention Program

- A.1.7.1 The Contractor shall provide a High Risk Lifestyle Intervention Program that meets each of the following requirements:
  - a. The program shall be available via telephone-based access
  - b. At a minimum, the program shall intervene with those individuals identified by the HRA as in need of information and assistance with: smoking cessation, weight management, exercise, nutrition, cholesterol, blood pressure and stress management.
  - c. Individuals will be eligible for the Intervention Program:
    - if they are smokers; or
    - if they have two or more risk factors among the following measures: weight management, poor nutrition, high blood pressure, lack of exercise, stress, high cholesterol
  - d. Individuals identified as eligible for the Intervention Program and who <u>have</u> expressed a readiness to change, will be referred to a High Risk Lifestyle Intervention Program.
  - e. Individuals identified as eligible for the High Risk Intervention Program and who <u>have not</u> expressed a readiness to change, will be sent materials applicable to their primary risk factor(s)
  - f. Individuals identified, as having a chronic disease not adequately managed will be referred to the applicable State-contracted insurance administrator's Disease Management program.
  - g. When applicable, the Contractor shall cooperate in facilitating referrals from the Disease Management programs to the Lifestyle Intervention Program.
  - h. The Contractor shall administer a post-intervention HRA, to measure change, for individuals completing High Risk Lifestyle programs.

#### A.1.8 Communication

- A.1.8.1 The Contractor shall provide a toll free health information phone line available (at a minimum) from 8:00 am to 8:00 pm Central time for use by eligible State employees. This Health Information Line will provide access to qualified health educators, through whom the following services (at a minimum) will be available:
  - Dissemination of health information:
  - Scheduling of appointments for onsite screenings;
  - Assistance with HRA completion and interpretation;
  - Answer member questions; and
  - Deliver high risk lifestyle intervention calls.
- A.1.8.2 The Contractor shall develop and deliver site coordinator training sessions prior to each sequence of scheduled HRA sessions, to a total of no more than two audiences per year.

#### A.1.9 Program Reporting

A.1.9.1 Program Evaluation Reporting (with demonstration of Cost Savings): The Contractor shall submit to the State, according to the frequencies indicated, and by the 45th day following the end of the applicable reporting period(s), reports detailing:

Reports	Frequency
Onsite Health Screenings, detailing:  • Participation data	Monthly
HRA management reports, detailing all of the following irrespective of how the HRA was accessed (online, home mailed, onsite):	
<ul> <li>Participation data</li> <li>Aggregate data (management reports)</li> <li>Outcome studies measuring the cost saving benefit of the High Risk Intervention Program (T1-T2 analysis)</li> </ul>	Semi-annually Annually Annually
High Risk Intervention program, detailing:     Participation data     Completion rates     Goal attainment rates     Management reports, analyzing the impact of the HRA and the High Risk Interventions, determined by pre- and post-HRA data	Semi-annually Semi-annually Semi-annually Annually
Cost analysis of the impact of overall wellness program on the health behaviors of state employees.	Annually
Program satisfaction rates, measuring each of the following program components individually: Screenings; Internet based Health Promotion Platform; Health Risk Assessments; and High Risk Interventions.	Quarterly

- A.1.9.2 The Contractor agrees that it will, within 45 days of a request by the State, and/or termination of this contract, provide health risk assessment and intervention data and/or records to a third party vendor, or subsequent wellness program Contractor, designated by the State. The Contractor and the State agree to take the necessary and legally mandated precautions to assure that all State and program participant records remain confidential.
- A.1.9.3 The State and the Contractor agree that the Contractor, in delivery of data/records to a third party vendor or subsequent wellness program vendor (Section A.1.9.2 above), may retain those data for research purposes only, and that commercial use by the Contractor is prohibited.

#### A.2 Scope of Services: State

- A.2.1 Seminars and Workshops: The State shall develop seminars, to be scheduled for presentation at locations across the State. These seminars are targeted to address health risks identified through HRA and screening programs, as well as health insurance data.
- A.2.2 Newsletter: The newsletter shall provide to employees across the State news of upcoming seminars, programs and screenings offered by the State Employee Wellness Program and the Employee Assistance Program, in addition to other information the State deems appropriate. The newsletter shall be distributed in payroll envelopes, at the State's expense, unless an alternative method is established by the State.
- A.2.3 Employee Health Screenings: The State's Wellness Program management staff shall provide the coordination of site location scheduling, assignment of site coordinators, and promotional materials.
- A.2.4 Payroll Insert promotion: The State shall produce and distribute payroll inserts, to promote the program.

A.2.5 The State shall supply to the Contractor, on a schedule designated by the State, an electronic data file, in a format designated by the State, containing such data as is necessary for the Contractor to confirm participant eligibility for program services (as required under contract Section A.1.3.1).

#### B CONTRACT TERM:

- B.1 <u>Contract Term.</u> This Contract shall be effective for the period commencing on January 1, 2007 and ending on December 31, 2009. The State shall have no obligation for services rendered by the Contractor which are not performed within the specified period.
- B.2 Term Extension. The State reserves the right to extend this Contract for an additional period or periods of time representing increments of no more than one year and a total contract term of no more than five (5) years, provided that the State notifies the Contractor in writing of its intention to do so at least Two Hundred Seventy (270) days prior to the contract expiration date. An extension of the term of this Contract will be effected through an amendment to the Contract. If the extension of the Contract necessitates additional funding beyond that which was included in the original Contract, the increase in the State's maximum liability will also be effected through an amendment to the Contract and shall be based upon rates provided for in the original contract.

#### C PAYMENT TERMS AND CONDITIONS:

C.1 <u>Maximum Liability</u>. In no event shall the maximum liability of the State under this Contract exceed One Million Five Hundred Thousand Dollars (\$1,500,000.00). The Service Rates in Section C.3 shall constitute the entire compensation due the Contractor for the Service and all of the Contractor's obligations hereunder regardless of the difficulty, materials or equipment required. The Service Rates include, but are not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not entitled to be paid the maximum liability for any period under the Contract or any extensions of the Contract for work not requested by the State. The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the State requests work and the Contractor performs said work. In which case, the Contractor shall be paid in accordance with the Service Rates detailed in Section C.3. The State is under no obligation to request work from the Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract.

- C.2 <u>Compensation Firm</u>. The Service Rates and the Maximum Liability of the State under this Contract are firm for the duration of the Contract and are not subject to escalation for any reason unless amended.
- C.3 <u>Payment Methodology</u>. The Contractor shall be compensated based on the Service Rates herein for units of service authorized by the State in a total amount not to exceed the Contract Maximum Liability established in Section C.1. The Contractor's compensation shall be contingent upon the satisfactory completion of units of service or project milestones defined in Section A. The Contractor shall be compensated based upon the following Service Rates:

SERVICE	2007 CY rate	2008 CY rate	2009 CY rate
A. Health Risk Assessments (HRA):	[	and the state of the september of the se	The state of the s
Option 1: On Line Web Based Health Risk Assessment (HRA) and Feed Back at State's option (See Note). Employee only	Total Annual	Total Annual	Total Annual
	\$115,672	\$115,672	\$115,672
<ul> <li>Option 2</li> <li>Home mailed HRA (2-3 weeks prior to the screening date)</li> <li>Contractor to complete biometric measures at the screening</li> <li>Comprehensive home mailed HRA results packet</li> </ul>	\$9.00	\$9.00	\$9.00
	per employee	per employee	per employee
	participant*	participant*	participant*

SERVICE	2007 CY rate	2008 CY rate	2009 CY rate
<ul> <li>Option 3: Home mail which include:</li> <li>Home mailed HRA with self reported Biometrics</li> <li>Prepaid mailing envelope for HRA to be returned to the Contractor</li> <li>Home mailed HRA results packet</li> </ul>	\$10.75	\$10.75	\$10.75
	per employee	per employee	per employee
	participant*	participant*	participant*
B. On Site Screenings:			
<ul> <li>Option 1: Onsite Screenings which include:</li> <li>Pre-registration, and appointment confirmation</li> <li>Biometric measures with Cholesteck finger stick</li> <li>Hard copy feedback (counseling) for Biometric measures (PSA measures home-mailed).</li> </ul>	\$69.37	\$69.37	\$69.37
	per employee	per employee	per employee
	participant*	participant*	participant*
Option 2: Onsite Screenings which include:         Pre-registration, and appointment confirmation         Biometric measures with venipuncture         Hard copy feedback (counseling) for biometric measure	\$67.39	\$67.39	\$67.39
	per employee	per employee	per employee
	participant*	participant*	participant*
C. High Risk Intervention:			·
Telephonic  To include invitation to the program  A minimum of 6 intervention calls	\$110.50	\$110.50	\$110.50
	per employee	per employee	per employee
	participant*	participant*	participant*
Targeted Mailing  To provide health information on a relevant risk factor with an invitation to contact the toll free number for additional information.	\$5.70	\$5.70	\$5.70
	per employee	per employee	per employee
	participant*	participant*	participant*
D. Toll Free Telephone Access:     To provide employees and participants with consultation/intervention/and screening registration	\$0.04	\$0.04	\$0.04
	per	per	per
	employee**/month	employee**/month	employee**/month
E. Program Management and Administration	\$0.00	\$0.00	\$0.00
	per employee**/	per employee**/	per employee**/
	month	month	month
F. Optional Procedures:	\$22.00	\$22.00	\$22.00
PSA Test – paid by participant	(venipuncture);	(venipuncture);	(venipuncture);
	\$23.00	\$23.00	\$23.00
	(fingerstick) per	(fingerstick) per	(fingerstick) per
	employee	employee	employee
	participant*	participant*	participant*
Osteoporosis (bone density test)- paid by participant	\$30.00	\$30.00	\$30.00
	per employee	per employee	per employee
	participant*	participant*	participant*

<sup>\*</sup> Employee Participant refers to an insurance-eligible State employee who voluntarily participates in one of the services delivered through the program (as listed above).

**NOTE:** The Contractor agrees that spouses of employees shall be eligible for participation in any of the three options for item A above (Health Risk Assessments). The Contractor further agrees that it will NOT invoice the State for spousal participation, but will charge the spouse directly, by whatever means it deems appropriate, the same amount it would charge to the State for such service (as detailed above). Spouses are not eligible to participate in High Risk Interventions. Dependents of employees, other than spouses, are not eligible for participation in HRA screenings and High Risk Interventions.

During contract negotiations with the successful vendor, or after the contract has been executed, the State may choose not to implement those services defined under Section A.1.5 Internet-based Health

<sup>\*\*</sup> Eligible Employee (employee) refers to an insurance-eligible State employee, who: 1) is regularly scheduled to work not less than thirty (30) hours per week; or 2) is a seasonal or part-time employee with 24 months of service, and is certified by an appointing authority to work at least 1,450 hours per fiscal year.

Risk Assessment (HRA) of the Pro forma Contract as part of the State Wellness Health Promotion Program.

The Contractor shall submit monthly invoices, in form and substance acceptable to the State with all of the necessary supporting documentation, prior to any payment. Such invoices shall be submitted for completed units of service or project milestones for the amount stipulated.

- C.3.1 If this Contract is extended pursuant to Section B.2., the following shall apply. For services performed from January 1, 2010, through December 31, 2010, the Contractor shall be compensated based upon the Service Rates fixed in Section C.3, above but adjusted by the percentage increase, if any, between the Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, All Items expenditure category, not seasonally adjusted, index base period: 1982-84=100) published by the United States Department of Labor, Bureau of Labor Statistics (or its successor index) in December 2009 and that figure published in the same month, 12-months prior, up to a maximum of three and one-half percent (3.5 %).
- C.3.2 If this Contract is extended a second time pursuant to Section B.2., the following shall apply. For services performed from January 1, 2011, through December 31, 2011, the Contractor shall be compensated based upon the Service Rates fixed in Section C.3, above but adjusted by the percentage increase, if any, between the Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, All Items expenditure category, not seasonally adjusted, index base period: 1982-84=100) published by the United States Department of Labor, Bureau of Labor Statistics (or its successor index) in December 2009 and that figure published in the same month, 12-months prior, up to a maximum of three and one-half percent (3.5 %).
- C.4 <u>Travel Compensation</u>. The Contractor shall not be compensated or reimbursed for travel, meals, or lodging.
- C.5 <u>Payment of Invoice</u>. The payment of the invoice by the State shall not prejudice the State's right to object to or question any invoice or matter in relation thereto. Such payment by the State shall neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the amounts invoiced therein.
- C.6 <u>Invoice Reductions</u>. The Contractor's invoice shall be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by the State, on the basis of audits conducted in accordance with the terms of this contract, not to constitute proper remuneration for compensable services.
- C.7 <u>Deductions</u>. The State reserves the right to deduct from amounts which are or shall become due and payable to the Contractor under this or any contract between the Contractor and the State of Tennessee any amounts which are or shall become due and payable to the State of Tennessee by the Contractor.
- C.8 <u>Automatic Deposits</u>. The Contractor shall complete and sign an "Authorization Agreement for Automatic Deposit (ACH Credits) Form." This form shall be provided to the Contractor by the State. Once this form has been completed and submitted to the State by the Contractor all payments to the Contractor, under this or any other contract the Contractor has with the State of Tennessee shall be made by Automated Clearing House (ACH). The Contractor shall not invoice the State for services until the Contractor has completed this form and submitted it to the State.

#### D STANDARD TERMS AND CONDITIONS:

- D.1 Required Approvals. The State is not bound by this Contract until it is approved by the appropriate State officials in accordance with applicable Tennessee State laws and regulations.
- D.2 <u>Modification and Amendment</u>. This Contract may be modified only by a written amendment executed by all parties hereto and approved by the appropriate Tennessee State officials in accordance with applicable Tennessee State laws and regulations.

D.3 <u>Termination for Convenience</u>. The Contract may be terminated by either party, with the following notification requirements: the Contractor shall give written notice to the State at least Two Hundred Seventy (270) days before the effective date of termination; the State shall give written notice to the Contractor at least Ninety (90) days before the effective date of termination.

Should the State exercise this provision, the Contractor shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Should the Contractor exercise this provision, the State shall have no liability to the Contractor except for service which can be effectively used by the State. The final decision as to what these services are, shall be determined by the State. In the event of disagreement, the Contractor may file a claim with the Tennessee Claims Commission in order to seek redress.

- D.4 <u>Termination for Cause</u>. If the Contractor fails to properly perform its obligations under this Contract in a timely or proper manner, or if the Contractor violates any terms of this Contract, the State shall have the right to immediately terminate the Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the above, the Contractor shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Contract by the Contractor.
- D.5 <u>Subcontracting</u>. The Contractor shall not assign this Contract or enter into a subcontract for any of the services performed under this Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, they shall contain, at a minimum, sections of this Contract pertaining to "Conflicts of Interest" and "Nondiscrimination" (sections D.6. and D.7.). Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work performed.
- D.6 <u>Conflicts of Interest</u>. The Contractor warrants that no part of the total Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Contractor in connection with any work contemplated or performed relative to this Contract.
- D.7 <u>Nondiscrimination</u>. The Contractor hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Contract or in the employment practices of the Contractor on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Contractor shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.8 Records. The Contractor shall maintain documentation for all charges against the State under this Contract. The books, records, and documents of the Contractor, insofar as they relate to work performed or money received under this contract, shall be maintained for a period of three (3) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the State, the Comptroller of the Treasury, or their duly appointed representatives. The financial statements shall be prepared in accordance with generally accepted accounting principles.
- D.9 <u>Monitoring</u>. The Contractor's activities conducted and records maintained pursuant to this Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.10 <u>Progress Reports</u>. The Contractor shall submit brief, periodic, progress reports to the State as requested.
- D.11 <u>Strict Performance</u>. Failure by any party to this Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Contract shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties hereto.

Independent Contractor. The parties hereto, in the performance of this Contract, shall not act as D.12 employees, partners, joint venturers, or associates of one another. It is expressly acknowledged by the parties hereto that such parties are independent contracting entities and that nothing in this Contract shall be construed to create an employer/employee relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the agents the other party for anv purpose whatsoever. employees of

The Contractor, being an independent contractor and not an employee of the State, agrees to carry adequate public liability and other appropriate forms of insurance, including adequate public liability and other appropriate forms of insurance on the Contractor's employees, and to pay all applicable taxes incident to this Contract.

- D.13 State Liability. The State shall have no liability except as specifically provided in this Contract.
- D.14 <u>Force Majeure</u>. The obligations of the parties to this contract are subject to prevention by causes beyond the parties' control that could not be avoided by the exercise of due care including, but not limited to, acts of God, riots, wars, strikes, epidemics or any other similar cause.
- D.15 <u>State and Federal Compliance</u>. The Contractor shall comply with all applicable State and Federal laws and regulations in the performance of this Contract.
- D.16 Governing Law. This Contract shall be governed by and construed in accordance with the laws of the State of Tennessee. The Contractor agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Contract. The Contractor acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising therefrom, shall be subject to and limited to those rights and remedies, if any, available under *Tennessee Code Annotated*, Sections 9-8-101 through 9-8-407.
- D.17 <u>Completeness</u>. This Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.
- D.18 <u>Severability</u>. If any terms and conditions of this Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this Contract are declared severable.
- D.19 <u>Headings</u>. Section headings of this Contract are for reference purposes only and shall not be construed as part of this Contract.

#### E SPECIAL TERMS AND CONDITIONS:

- E.1 <u>Conflicting Terms and Conditions</u>. Should any of these special terms and conditions conflict with any other terms and conditions of this Contract, these special terms and conditions shall control.
- E.2 <u>Communications and Contacts</u>. All instructions, notices, consents, demands, or other communications required or contemplated by this Contract shall be in writing and shall be made by facsimile transmission, by overnight courier service, or by first class mail, postage prepaid, addressed to the respective party at the appropriate facsimile number or address as set forth below <u>or</u> to such other party, facsimile number, or address as may be hereafter specified by written notice.

#### The Contractor:

John Harris, Senior Executive Vice President Healthways HealthTrends, Inc., d.b.a. Harris HealthTrends 6629 West Central Avenue Toledo, Ohio 43617

Phone: 419-885-5100 Fax: 419-885-2942 Email: jharris@hhtinc.com

#### The State:

Marlene Alvarez, RFP Coordinator Tennessee Department of Finance & Administration Division of Insurance Administration 312 Eighth Avenue, North 26<sup>th</sup> Floor WRS Tennessee Tower Nashville, TN 37243-0295

Phone: 615-253-8358 Fax: 615-253-8556

Email: marlene.alvarez@state.tn.us

All instructions, notices, consents, demands, or other communications shall be considered effectively given as of the day of delivery; as of the date specified for overnight courier service delivery; as of three (3) business days after the date of mailing; or on the day the facsimile transmission is received mechanically by the telefax machine at the receiving location and receipt is verbally confirmed by the sender if prior to 4:30 p.m. CST. Any communication by facsimile transmission shall also be sent by United States mail on the same date of the facsimile transmission.

- E.3 <u>Subject to Funds Availability</u>. The Contract is subject to the appropriation and availability of State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate the Contract upon written notice to the Contractor. Said termination shall not be deemed a breach of Contract by the State. Upon receipt of the written notice, the Contractor shall cease all work associated with the Contract. Should such an event occur, the Contractor shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Contractor shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- E.4 <u>Breach</u>. A party shall be deemed to have breached the Contract if any of the following occurs:
  - failure to perform in accordance with any term or provision of the Contract;
  - partial performance of any term or provision of the Contract;
  - any act prohibited or restricted by the Contract, or
  - violation of any warranty.

For purposes of this contract, these items shall hereinafter be referred to as a "Breach."

- a. Contractor Breach— The State shall notify Contractor in writing of a Breach.
  - (1) In event of a Breach by Contractor, the State shall have available the remedy of Actual Damages and any other remedy available at law or equity.
  - (2) Partial Default— In the event of a Breach, the State may declare a Partial Default. In which case, the State shall provide the Contractor written notice of: (1) the date which Contractor shall terminate providing the service associated with the Breach; and (2) the date the State will begin to provide the service associated with the Breach. Notwithstanding the foregoing, the State may revise the time periods contained in the notice written to the Contractor.

In the event the State declares a Partial Default, the State may withhold, together with any other damages associated with the Breach, from the amounts due the Contractor the greater of: (1) amounts which would be paid the Contractor to provide the defaulted service; or (2) the cost to the State of providing the defaulted service, whether said service is provided by the State or a third party. To determine the amount the Contractor is being paid for any particular service, the Department shall be entitled to receive within five (5) days any requested material from Contractor. The State shall make the final and binding determination of said amount.

The State may assess Liquidated Damages against the Contractor for any failure to perform which ultimately results in a Partial Default with said Liquidated Damages to cease when said

Partial Default is effective. Upon Partial Default, the Contractor shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount. Contractor agrees to cooperate fully with the State in the event a Partial Default is taken.

- 3. Contract Termination— In the event of a Breach, the State may terminate the Contract immediately or in stages. The Contractor shall be notified of the termination in writing by the State. Said notice shall hereinafter be referred to as Termination Notice. The Termination Notice may specify either that the termination is to be effective immediately, on a date certain in the future, or that the Contractor shall cease operations under this Contract in stages. In the event of a termination, the State may withhold any amounts which may be due Contractor without waiver of any other remedy or damages available to the State at law or at equity. The Contractor shall be liable to the State for any and all damages incurred by the State and any and all expenses incurred by the State which exceed the amount the State would have paid Contractor under this Contract. Contractor agrees to cooperate with the State in the event of a Contract Termination or Partial Takeover.
- b. State Breach— In the event of a Breach of contract by the State, the Contractor shall notify the State in writing within 30 days of any Breach of contract by the State. Said notice shall contain a description of the Breach. Failure by the Contractor to provide said written notice shall operate as an absolute waiver by the Contractor of the State's Breach. In no event shall any Breach on the part of the State excuse the Contractor from full performance under this Contract. In the event of Breach by the State, the Contractor may avail itself of any remedy at law in the forum with appropriate jurisdiction; provided, however, failure by the Contractor to give the State written notice and opportunity to cure as described herein operates as a waiver of the State's Breach. Failure by the Contractor to file a claim before the appropriate forum in Tennessee with jurisdiction to hear such claim within one (1) year of the written notice of Breach shall operate as a waiver of said claim in its entirety. It is agreed by the parties this provision establishes a contractual period of limitations for any claim brought by the Contractor.
- Partial Takeover. The State may, at its convenience and without cause, exercise a partial takeover of any service which the Contractor is obligated to perform under this Contract, including but not limited to any service which is the subject of a subcontract between Contractor and a third party, although the Contractor is not in Breach (hereinafter referred to as "Partial Takeover"). Said Partial Takeover shall not be deemed a Breach of Contract by the State. Contractor shall be given at least 30 days prior written notice of said Partial Takeover with said notice to specify the area(s) of service the State will assume and the date of said assumption. Any Partial Takeover by the State shall not alter in any way Contractor's other obligations under this Contract. The State may withhold from amounts due the Contractor the amount the Contractor would have been paid to deliver the service as determined by the State. The amounts shall be withheld effective as of the date the State assumes the service. Upon Partial Takeover, the Contractor shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- E.6 <u>Incorporation of Additional Documents</u>. Included in this Contract by reference are the following documents:
  - a. This Contract document and its attachments
  - b. All Clarifications and addenda made to the Contractor's Proposal
  - c. Request for Proposal #317.86-036 and its associated amendments
  - d. Technical Specifications provided to the Contractor
  - e. The Contractor's Proposal submitted in response to RFP #317.86-038

In the event of a discrepancy or ambiguity regarding the Contractor's duties, responsibilities, and performance under this Contract, these documents shall govern in order of precedence detailed above.

E.7 <u>Confidentiality of Records.</u> Strict standards of confidentiality of records shall be maintained in accordance with the law. All material and information, regardless of form, medium or method of communication, provided to the Contractor by the State or acquired by the Contractor on behalf of the State shall be regarded as confidential information in accordance with the provisions of State law and ethical standards and shall not be disclosed, and all necessary steps shall be taken by the Contractor to

safeguard the confidentiality of such material or information in conformance with State law and ethical standards.

The Contractor will be deemed to have satisfied its obligations under this section by exercising the same level of care to preserve the confidentiality of the State's information as the Contractor exercises to protect its own confidential information so long as such standard of care does not violate the applicable provisions of the first paragraph of this section.

The Contractor's obligations under this section do not apply to information in the public domain; entering the public domain but not from a breach by the Contractor of this Contract; previously possessed by the Contractor without written obligations to the State to protect it; acquired by the Contractor without written restrictions against disclosure from a third party which, to the Contractor's knowledge, is free to disclose the information; independently developed by the Contractor without the use of the State's information; or, disclosed by the State to others without restrictions against disclosure.

It is expressly understood and agreed the obligations set forth in this section shall survive the termination of this Contract.

- E.8 <u>HIPAA Compliance</u>. The State and the (Contractor) shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and its accompanying regulations.
  - a. The (Contractor) warrants to the State that it is familiar with the requirements of HIPAA and its accompanying regulations, and will comply with all applicable HIPAA requirements in the course of this contract.
  - b. The (Contractor) warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by HIPAA and its regulations, in the course of performance of the contract so that both parties will be in compliance with HIPAA.
  - c. The State and the (Contractor) will sign documents, including but not limited to business associate agreements, as required by HIPAA and that are reasonably necessary to keep the State and the (Contractor) in compliance with HIPAA. This provision shall not apply if information received by the State under this contract is NOT "protected health information" as defined by HIPAA, or if HIPAA permits the State to receive such information without entering into a business associate agreement or signing another such document.
- E.9 <u>Tennessee Consolidated Retirement System.</u> The Contractor acknowledges and understands that, subject to statutory exceptions contained in *Tennessee Code Annotated*, Section 8-36-801, et. seq., the law governing the Tennessee Consolidated Retirement System, provides that if a retired member returns to State employment, the member's retirement allowance is suspended during the period of the employment. Accordingly and notwithstanding any provision of this Contract to the contrary, the Contractor agrees that if it is later determined that the true nature of the working relationship between the Contractor and the State under this Contract is that of "employee/employer" and not that of an independent contractor, the Contractor may be required to repay to the Tennessee Consolidated Retirement System the amount of retirement benefits the Contractor received from the Retirement System during the period of this Contract.
- E.10 <u>Debarment and Suspension</u>. The Contractor certifies, to the best of its knowledge and belief, that it and its principals:
  - a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal or State department or agency;
  - b. have not within a three (3) year period preceding this Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or grant under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;

- c. are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or Local) with commission of any of the offenses detailed in section b. of this certification; and
- d. have not within a three (3) year period preceding this Contract had one or more public transactions (Federal, State, or Local) terminated for cause or default.

#### IN WITNESS WHEREOF:

HEALTHWAYS HEALTHTRENDS, INC., d.b.a. HARRIS HEAL	THTRENDS
A HIII	12/20/06
JOHN HARRIS, SENIOR EXECUTIVE VICE PRESIDENT	DATE
STATE OF TENNESSEE, STATE INSURANCE COMMITTEE:	
M. D. Rost	1-7-06
M. D. GOETZ, JR., COMMISSIONER	DATE
APPROVED:	
DEPARTMENT OF FINANCE AND ADMINISTRATION:	
M. D. GOETZ, JR., COMMISSIONER	DATE
COMPTROLLER OF THE TREASURY:	
John G. Morgan	1-29-07
ZIOHN G MORGAN COMPTROLLER OF THE TREASURY	DATE